

## Insurance Verification Form

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **Middle Initial:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **St:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Telephone #:** \_\_\_\_\_ **Alternate Telephone #:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Social Security No.:** \_\_\_\_-\_\_\_\_-\_\_\_\_ **Sex:** \_\_\_\_\_

**Marital Status:** ( ) Single ( ) Married ( ) Divorced ( ) Separated ( ) Other: \_\_\_\_\_ **Age:** \_\_\_\_\_

**Responsible Party:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Relationship to patient:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_ **Work Telephone:** \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Patients Spouse or Parent (If Minor):** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_

**You may be contacted by Transformation Behavioral Health, LLC billing agency, Clear-Solutions, LLC if additional information is needed or for any questions the agency may have to verify your insurance benefits to determine amount of copay, coinsurance or out-of-pocket payment is required prior to your scheduled appointment. Thanks**

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### *Insurance Information*

**Company Name:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_ **Policy No.:** \_\_\_\_\_

**Group No.:** \_\_\_\_\_ **Policy Holder's Social Security No. (if different from Patient):** \_\_\_\_-\_\_\_\_-\_\_\_\_

**Policy Holder (if different from Patient):** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**DO NOT** Write below this line:

### *TO BE COMPLETED BY BILLING OFFICE*

**Date:** \_\_\_\_\_ **Spoke with:** \_\_\_\_\_ **Circle one:** **In Network** **Out of Network**

**Policy Effective:** \_\_\_\_\_ **Co pay Per Visit: \$** \_\_\_\_\_ **Coinsurance Per Visit:** \_\_\_\_\_

**Deductible Amount: \$** \_\_\_\_\_ **Deductible Met: \$** \_\_\_\_\_ **Max Visits/Max Payable Per Year:** \_\_\_\_\_

**Out of Pocket Max Per Year:** \_\_\_\_\_ **Exclusions to policy:** \_\_\_\_\_

**Claims Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **St:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Authorization #:** \_\_\_\_\_ **Sessions Approved:** \_\_\_\_ **Authorization Date:** \_\_\_\_\_ **thru** \_\_\_\_\_

**Notes:** \_\_\_\_\_

**\*\*PLEASE FAX OR EMAIL FORM TO:  
Fax#: 866-750-0025 or Email:  
info@transformation3cs.com**